

Who to Contact at GemLife Maroochy Quays



Resort Managers:	maroochy.manager@gemlife.com.au	0408 106 544 & 0418 224 782
Prospecta Utilities (GemLife):	gemlife@prospecta-utilities.net	1800 943 052
Villa Warranties/Faults etc:	warranties@qabuild.com.au	(weekdays)
HOC:	secretary@mquays.com.au	
Social Group:	maroochyquaysocialclub@gmail.com	

Aqua aerobics	Resort Managers
BBQs & gas bottles - communal	Resort Managers
Bar - appliance repairs	Resort Managers
Bar - drinks & Licence	HOC
Breakages in communal areas	Resort Managers
Bus - to become a driver	Resort Managers
Bus - faults	Resort Managers
Caravan/Boat storage	Resort Managers
Coffee machine / supplies	HOC
Communal facilities	Resort Managers
Communal sporting facilities	Resort Managers
Country Club Maintenance	Resort Managers
Country Club Repairs	Resort Managers
Dog yard	Resort Managers
Electricity Bills	Prospecta-Utilities
Emergencies	see next page
Facilities - all communal items	Resort Managers
Facilities - all communal rooms	Resort Managers
Facilities - all sporting areas	Resort Managers
Fences	Resort Managers
Fire within the resort	see next page
Fobs	Resort Managers
Fundraising	HOC/Social Group
Furniture - communal areas	Resort Managers
Gardens - villa & communal	Resort Managers
GemLife property- faults, damages	Resort Managers
Hot water system - at your villa	see next page
House Sitters (approval required)	Resort Managers
Injuries sustained in resort	Resort Managers
Instruction books - for villas	see next page
Intercom system	Resort Managers
Internet - Country Club	Resort Managers
Internet - in your villa	see next page
Kitchen - appliance repairs	Resort Managers
Kitchen - cleanliness	HOC/Social Group
Kitchen - food licence	HOC
Kitchen - gas bottles	Resort Managers
Kitchen - how to use appliances	HOC/Social Group

Lights in communal areas	Resort Managers
Masseuse	HOC
Modifications to your villa	Resort Managers
Number-plate recognition	Resort Managers
Pedestrian gates	Resort Managers
Pets - register & update	Resort Managers
Pets - wanting a pet	Resort Managers
Pets - family & visitor pets	Resort Managers
Pet Sitters (approval required)	Resort Managers
Pilates	Resort Managers
Pools, Spa, Sauna	Resort Managers
Power Bills	Prospecta-Utilities
Raffles	Social Group
Resident Shuttle - to be a driver	Resort Managers
Resident Shuttle - faults	Resort Managers
Roads	Resort Managers
RV/Boat storage	Resort Managers
Site Fees	Resort Managers
Social Events - ticket sales etc	Social Group
Solar power system & Questions	Resort Managers
Street lights	Resort Managers
Storm water lines	Resort Managers
Toilets - communal areas	Resort Managers
TV - Country Club	Resort Managers
TV - reception in your villa	see next page
Vegetable gardens	HOC
Vehicle - change of car or rego	Resort Managers
Vehicle gates	Resort Managers
Vehicle - parking	Resort Managers
Villa - alterations/modifications	Resort Managers
Villa - warranties	Warranties
Watering system	Resort Managers
Water leaks in communal areas	Resort Managers
Water Bills	Resort Managers
Wheelie bins - collection/damage	Resort Managers
Wheelie bins - 10c bottles	HOC

compiled by Resort Managers 22/01/2025